



Botschaft
der Bundesrepublik Deutschland
Peking
Embassy
of the Federal Republic of Germany

Small scale projects funded by the German Embassy Beijing

Micro projects can be supported by the German Embassy with funds raised by the Federal Ministry for Foreign Affairs of the Federal Republic of Germany.

The aim of these project funds is to support local initiatives and project ideas in remote areas which cannot be realised due to a lack of financial means.

Worthy of financial aid are especially future- and development-oriented projects within the framework of poverty alleviation, protection of the environment, urban development or women's issues.

Because of the fact that funds are limited not every submitted project proposal has the prospect of being supported. A project can only being financed once.

Only the purchase of material (construction material, equipment, etc.) can be financed, up to a **maximum amount of 8.000- Euro**. In comparison, constant costs like training costs, expenses for personnel or travelling cannot be supported. Financial commitments should not reoccur after implementation of the project.

A project proposal should be submitted to the Section for Economic Cooperation and Development of the German Embassy in **Chinese and a German or English translation** and should contain

- ◇ a brief introduction on the project, the project background and the current situation;
- ◇ the target and objectives of the project, an evaluation of its sustainability;
- ◇ the implementing unit and persons in charge of the project;
- ◇ the requested assistance;
- ◇ a detailed estimate of the costs (list of material which will be purchased for the implementation of the project);
- ◇ an official declaration concerning any other aid granted for the project or previous cooperation with other donors.

(see enclosed questionnaire!)

The project proposal should be submitted not later than January 31 (deadline).

The project may begin following approval of the financial support by this Embassy.

For budgetary reasons, the financial approval is only effective until December of each year. Therefore the original invoices and receipts proving the purchase of the material mentioned in the project proposal should be submitted to the Embassy before end of October to guarantee a correct accounting period.

The costs have to be prepaid by the project partner. The receipts in original should be sent to the Embassy without delay after the project has been carried out according to the project proposal. The Embassy will transfer the corresponding amount of money (in Yuan RMB) to the project's account as listed in these bills.

On completion of the project a final report - if possible with some photographs enclosed – and the original receipts/invoices is requested.

For further information please contact the **Section for Economic Cooperation and Development** of the Embassy of the Federal Republic of Germany in Beijing.

(Tel: 010 - 8532 9-312 (German and English); - 9-313 (Chinese); Fax: 010 - 6532 5335)

Applicants from *Anhui, Jiangsu or Zhejiang* please contact the **Consulate General of the Federal Republic of Germany in Shanghai**, (Tel: 021 - 6217 2884; Fax: 021 - 6271 4650)

Applicants from *Fujian, Guangdong, Hainan or Guangxi* please contact the **Consulate General of the Federal Republic of Germany in Guangzhou**. (Tel: 020 - 8330 6533; Fax: 020 - 8331 7033)

Applicants from Sichuan, Yunnan, Chongqing and Guizhou contact the **Consulat General of the Federal Republic of Germany in Chengdu** (Tel. 028-85280800, Fax: 028-85268308)