



Visa application for a study / practical training related to your studies (internship)

General information

You apply for a visa **in person at the Embassy in Stockholm**, with all documents stated below. Applications are accepted by appointment only, which is to be booked **online, via the link on our homepage**. Please note that the processing of your application usually takes several weeks. You need to present your original passport when you apply.

Required documents

All applicants must submit the following documents:

- Two application forms, filled out and signed (available for download on the website)
- Two biometrical passport photos (see separate instruction sheet on the website)
- Passport valid for at least 6 months (original + 2 copies of all pages containing entries); also previous passports, if they contain Swedish or German entries.
- A valid Swedish residence permit (original + 2 copies): *Uppehållstillstånd*-card, or if you are an asylum seeker in Sweden, a copy of your asylum application acknowledgement (issued by the Swedish *Migrationsverket*) and your valid LMA-card.
- Extract of the population register *Personbevis (familjebevis)* in English, issued, sealed and signed by the Swedish tax authority *Skatteverket*. If you are not eligible to get a *Personbevis*, because you have been in Sweden for less than 12 months, please bring another proof of address, e.g. accommodation contract, a bill, acceptance letter from the university
- Application fee, at the moment **800,- SEK**, depending on exchange rate (originally **€ 75,-**). The fee can be paid with credit/debit card (MasterCard/VISA only) or in cash (Swedish kronor only)
- Postage fee 100,- SEK if you want your passport sent to you when the visa has been issued. It is only possible to have the passport sent to you if you have another ID with which you can pick up the registered post at your post office.

For studies

- Acceptance letter or registration form of your application from the German university you want to study at (original + 2 copies)
- Proof of qualification for studying in Germany (e.g. former degrees/certificates incl. transcript of records/mark sheets). If they are not international, certified German translation – original + 2 copies
- Proof of previous and/or present studies/work in Sweden - original + 2 copies
- Motivational letter 2 x
- Proof of basic knowledge of the language of instruction (original + 2 copies)
- Proof of funding for the time of your studies in Germany (original + 2 copies), either
 - blocked account at a bank in Germany
Information about blocked accounts can be found in the information [sheet](#)
(blocked account)

or

- Formal Sponsor Letter (Verpflichtungserklärung) by a sponsor in Germany or abroad. This may be obtained from the local authority in Germany (Ausländerbehörde). If you live in Sweden you can only file a formal obligation (Verpflichtungserklärung) with the German Embassy Stockholm, if you have **assets or income in Germany**.
 - or
 - proof of a scholarship with equal amounts
- Proof of health insurance valid for all Schengen-countries until a German student health insurance is signed and valid (original + 2 copies). The proof of the health insurance has to be shown at the latest when the visa is issued. The validity of the visa (normally 90 days) will depend on the validity of the health insurance.

For practical training related to your studies (internship)

- The contract for your practical training stating the form and duration as well as the amount received for work (original + 2 copies)
- If possible, add an assurance of a work permit (*Vorabzustimmung* from the *Bundesagentur für Arbeit*) that your employer can apply for in advance. (original + 2 copies)
- Proof of previous and/or present stay in Sweden, e.g. studies etc. (original + 2 copies)
- Documents showing your qualification for the practical training (original + 2 copies)
- Proof of funding for the time of your stay in Germany (original + 2 copies), either
 - Proof of salary
 - or
 - a blocked account at a bank in Germany containing more information about opening a blocked account can be found in the information sheet on our homepage "[blocked account](#)"
 - or
 - Formal Sponsor Letter (Verpflichtungserklärung) by a sponsor in Germany or abroad. This may be obtained from the local authority in Germany (Ausländerbehörde). If you live in Sweden you can only file a formal obligation (Verpflichtungserklärung) with the German Embassy Stockholm, if you have assets or income in Germany.
- Proof of a health insurance valid for all Schengen-countries (original + 2 copies)

For more information or further residence purposes please contact the embassy's visa section via email: visa@stockholm.diplo.de.

Important information

- Incomplete applications will be rejected.
- One appointment must be booked for each person (even children). Use the link on our homepage to book the appointment.
- The visa application procedure normally takes several weeks. The embassy will contact you if further questions arise or when your visa can be issued.
- Photocopies made by the embassy cost 5,- SEK/page.
- All documents must be shown in original, and you might have to provide a German translation.
- The decision on issuing a visa can, depending on the circumstances, require the presentation of further documents or personal appearances at the embassy.
- Health insurances are offered by several providers.

Please notice:

The information in this leaflet is listed according to information given and experiences by the German Embassy. No responsibility is accepted for the correctness of the information.