

## SCHENGEN VISAS FOR MUSICIANS

### **Following are the requirements for visiting musicians who wish to perform record or travel for promotional activities**

- For residents **of Jamaica** - for a maximum of 90 days within 6 months with Estonia, Finland, Iceland or Italy as their main destination.  
OR
- For residents of Jamaica, the Cayman Islands and Turks & Caicos Islands - for a maximum of 90 days within 12 months with **Germany** as their main destination.

If you are going to perform in other Schengen States for instance France or Spain, you might be required to obtain work permits in addition to your valid Schengen Visa from this Embassy. It is your obligation to contact the relevant Embassies to make sure that you have these additional work permits.

### **Where and how to apply**

Your visa application must be submitted in person. You are required to make an online visa appointment which may be booked as early as 6 months in advance, but should not be scheduled later than 15 days prior to your travel date to ensure sufficient time to process your application. Please schedule your appointment free of charge [here](#). Once you have made the visa appointment you will receive a confirmation email showing the date and time. Please note that your appointment will be cancelled if you miss your assigned slot.

### **Required documents**

Only complete applications with **original** documents and a copy of all original documents can be accepted. **The Embassy reserves the right to ask for further supporting documents and/or information.** Each applicant has to provide his/her own complete application file with all relevant documents. All documents submitted in foreign languages must be translated into German or English by an officially recognized translator.

- One completed and signed visa application form. Please find the relevant form [here](#).
- Valid passport. The passport has to be issued within the previous ten years and has to have at least two empty pages available. The passport must be valid for at least three months longer than the intended stay in the Schengen territory. Please include previous passports, either valid or cancelled. Where applicable, submit work / residence permit that is valid at least until your return to your place of residence.
- a copy of all previously issued Schengen visas, including the pages with the entry and exit stamps from the Schengen area
- two recent and biometric passport size photographs. Please do not attach to the application form and check the requirements for photographs [here](#).
- Travel health insurance with Schengen-wide coverage for medical, emergency and repatriation expenses.

The minimum coverage has to be at least 30,000 € and your insurance has to have a representative office in one of the Schengen states. Upfront coverage with minimal deductible is required.

**If you already have adequate travel health insurance, please present a confirmation letter for the German Embassy from your health insurance provider.**

- **The original of the signed contract** between the European promoter and the artist(s) plus one photocopy

Address: 10 Waterloo Road  
Kingston 10  
Jamaica W.I.  
Mail: P.O.Box 444  
Kingston 10  
Jamaica W.I.

Telephone: ++1 876 926 6728/9  
++1 876 631 7935/6  
**consular phone hours:**  
Mo, Fr: 7:30 am – 8:30 am; We, Th: 12:00 pm – 1:00 pm

Fax: ++1 876 620 5457  
[info@kingston.diplo.de](mailto:info@kingston.diplo.de)  
[www.kingston.diplo.de](http://www.kingston.diplo.de)  
Opening hours:  
Monday - Friday  
8.30 a.m. - 11.30 a.m.

- **The signed invitation letter** of the European promoter that includes a list of all the participating musicians (names, specific function etc.) and an exact tour plan
- **The written confirmation of all** dates and venues including off days in the Schengen area.
- Documents confirming that **sufficient funds are available** for the trip:-  
**-for Germany:** in the form of Formal Obligation (“Verpflichtungserklärung”), in **Original plus one photocopy**, from your promoter/manager as well as a copy of your promoter/manager’s valid passport and if applicable, his/her valid resident permit for Germany. The Formal Obligation has to be obtained from the alien authority in the city of residence of your sponsor in Germany. If he/she resides outside of Germany, the Formal Obligation has to be obtained from the relevant German Embassy in that country (for details please contact the relevant Embassy directly.)  
- IF the sponsor is **a company registered in Germany**, then the Company Registration together with a copy of the sponsor’s ID or passport may be presented instead of the Formal Obligation.  
**-for Estonia, Finland, Iceland and Italy:** in the form of the original invitation/formal obligation letter of your promoter/manager with a certified signature. Please include current bank statements with exact figures and balances and a certified passport copy of your sponsor and if applicable, his/her valid resident permit in Estonia, Finland, Iceland or Italy.
- **hotel reservations** for the complete tour
- **confirmed flight itinerary** (Please do not purchase a ticket before the visa is actually granted!)

## Additional documents for specific cases

### If you are also invited by media representatives or booked in a recording studio:

- a signed invitation letter from the media representative or booking confirmation from the recording studio with detailed information on dates and persons invited, must also be submitted.

## Visa Fees

Visa fees are **non-refundable** and **payable ONLY**

- **in US-Dollars cash** according to the exchange rate of the Embassy  
**OR**
- **by credit card** which is billed in Euros (Mastercard or Visa only). **The card holder must be present.**

**Visa fees** are calculated from €90.00 for applicants who are 12 years or older and €45 for children 6 - 11 years of age.

Visa Fees are waived for children under the age of 6 years, spouses and children of German or other EU-citizens and parents of German or other EU minors. In these cases, please include a copy of the marriage or birth certificate and the German or EU-passport of the relevant person.

## Processing time & Collection of passport

The processing time is normally fifteen (15) working days but may take up to forty-five (45) working days in individual cases.

Passports may be **collected** during the opening hours of the visa section: Monday to Friday, 8:30am - 11:30am. For pick-up by a third party, please ensure that the bearer has a signed and dated authorisation note from the applicant. In order to have the passport **delivered to you by courier**, please submit a signed “Declaration of Waiver and Hold Harmless” (Annex 1) with your visa application. The Embassy will have it sent to your Jamaican address C.O.D. by inland courier. Residents of the Cayman Islands and the Turks and Caicos Islands are kindly asked to leave a passport copy with the Embassy and may send their passport together with a prepaid Air Way Bill for a courier service of their choice in case they wish to return to their place of residence before their visa application has been processed.

**The applicant is obliged to provide all information to the best of his/her knowledge and belief. If he/she knowingly furnishes false or incomplete information and/or provides false or falsified documents, the visa application will be refused.**

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