



LEAFLET

FAMILY REUNIFICATION TO AN UNACCOMPANIED FOREIGN MINOR IN GERMANY

Please read this leaflet carefully. The embassy can only process your application when it is **complete** and all below-mentioned documents were submitted. **The processing time depends on the completeness of the documents. Should you have appointed a lawyer in Germany for the visa procedure, please indicate this legal representation when submitting your application.**

IMPORTANT: The application must be submitted **to the competent embassy** (Islamabad or Tehran).

The **Embassy in Tehran** is **only** competent to process your application if you can prove that you have been **habitually resident in Iran for at least six months**.

It is **not possible to file the visa application at the Foreigner's Authority** in Germany ("Ausländerbehörde").

A **registration on the appointment list** of the embassy or a **timely notification** according to Section 29 AufenthG ("fristwahrende Anzeige") are **not considered applications**.

Only parents are entitled to apply for family reunification with unaccompanied minor refugees in Germany.

Minor siblings of the refugee who also want to reunite need to apply for a visa for family reunification with their parents. Please prepare the documents of the minor siblings according to our information sheet "Family reunification of minor children with parents in Germany".

If your unaccompanied child is recognized as a refugee in Germany, please read the following information carefully:

If your child reached the age of majority during the asylum process, your application must be submitted within 3 months counting from the date your child obtained the official refugee recognition certificate ("Anerkennungsbescheid") from the Federal Office for Migration and Refugees (BAMF).

If your child obtained the subsidiary protection ("subsidiärer Schutzstatus") in Germany, please read the following information carefully:

Your application must be submitted before your child reaches the age of majority. As soon as your child reaches the age of majority, a parental reunification is no longer possible.

Please arrange your documents in the order as indicated in the table below. Document translations are accepted in German or English.



IMPORTANT: All copies must be submitted **in colour** and in **DIN A4** form. The copies must **not be stapled, glued or tacked**. The copies will be scanned.

| Necessary documents | | Further information | |
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| 1. | <p>1 national VIDEX application form with declaration according to Section 54 AufenthG per applicant</p> <p>If applicable: Evidence that you already submitted an informal application (printout of the email you sent to the embassy)</p> | <p>Please fill out the visa application online. Afterwards, print out all pages including the last page with the barcode, and sign the application as well as the attached declaration. You must submit one application form for each applicant.</p> | |
| 2. | <p>For each application form: 2 recent passport pictures of the parent</p> <p>2 recent passport pictures of the child living in Germany</p> | <ul style="list-style-type: none"> - 2 identical passport pictures each - not older than 6 months - front shot - biometric - dimensions 35 x 45mm. <p>You can find further information on the internet page of the German Ministry of Interior.</p> | |
| 3. | <p>Passport + 1 copy of the data page and all pages which contain visas, stamps or remarks</p> | <p>The passport must be machine-readable and valid for at least 90 days from the moment of entry into Germany. Make sure that your passport does not expire during the visa application process. If the validity of your passport needs to be extended, please make sure that the extension is done before the passport's expiration date.</p> <p>The passport must contain the holder's signature or fingerprint.</p> | |
| 4. | <p>Original e-Tazkira and/or paper Tazkira + translation of each parent + 1 copy of the front and the back side</p> <p>and</p> <p>1 copy of the Tazkira of your child</p> | <p>Please submit the "e-Tazkira" (plastic card) and/or paper Tazkira of all applicants.</p> <p>If a passport was issued based on a previous Tazkira please also submit the previous Tazkira.</p> | |



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| | in Germany + translation, if existing | | |
| 5. | Original marriage certificate (Nikah Khat or Waseeqa Khat) + translation + 1 copy of all pages If one spouse was represented by another person during the wedding ceremony (proxy marriage): Original power of attorney for the representative + translation + 1 copy In case of previous marriage(s): Original divorce certificate or death certificate or declaration of a missing person of the former spouse + translation + 1 copy | Preferably Nikah Khat (white or green marriage book in DIN A5 format), alternatively Waseeqa Khat (DIN A4 format, blue border). The marriage certificate must contain the place, the exact date of the marriage contract (“Nikkah”) as well as the marriage portion. The marriage certificate should provide information about all children born before the certificate was issued. | |
| 6. | 1 copy of passport, 1 copy of recent valid residence permit (“Aufenthaltstitel”) (front and back side), 1 copy of birth certificate + translation, and 1 copy of residence registration certificate of the child living in Germany | The residence registration certificate (“Meldebescheinigung”) must not be older than 6 months from the date of application (submission of the application documents to the embassy). | |
| 7. | 1 copy of the Federal Office for Migration and Refugees (BAMF) certificate regarding the award of the protection status | Please submit a complete copy of the certificate (“BAMF-Bescheid”). | |
| 8. | Visa fee of 75.00 EUR (per adult applicant) | To be paid only in cash in Pakistani rupee. The daily exchange rate of the embassy will be used for the currency conversion. No visa fee will be charged for spouses and minor single children of German or EU citizens as well as parents of German minors. Family members of persons entitled to freedom of movement are also exempt from the visa fee. | |



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| | | <p>The visa fee won't be reimbursed if the visa is rejected. There are no further fees to be paid, besides the visa fee.</p> <p>If you submit your application at an official external service provider ("visa application centre") there will be an additional service fee.</p> <p>You can check the amount of this service fee on the internet page of the embassy and of the service provider.</p> | |
| 9. | If applicable: copy of the power of attorney for the lawyer in Germany | Please be aware that letters and emails will only be sent to your authorized lawyer. | |
| 10. | If applicable: additional documents | Please note that the above listed documents are minimal requirements. Additional documents may be requested in individual cases (e. g. age determination tests or DNA tests). The embassy will notify you should any further documents be required. | |

Important information:

If you submit forged or manipulated documents, your visa application will be rejected. Bribing or trying to bribe staff of the German embassy is a criminal offence and will lead to a rejection of your visa application.

The embassy has to involve the competent Foreigner's Authority in Germany in the visa procedure. The processing time is usually several months. In the meantime, please refrain from making inquiries so as not to delay the process any further.