



Checklist for a German National Visa

- SKILLED WORKERS SEEKING EMPLOYMENT

(Section 20 Residence Act)-

The visa for seeking employment enables interested foreign skilled workers with vocational training or holding a university degree recognised in Germany to come to Germany for a maximum of six months to find a job that their qualification enables them to perform. If you find an employer within half a year, you do not need to leave again but can apply for the necessary residence permit from the foreigners authority responsible for you in Germany. During your stay to seek employment, you are not allowed to take up gainful employment with the exception of work on a trial basis for up to 10 hours per week. You can find out more about living and working in Germany here:

<https://www.make-it-in-germany.de>

Before booking an appointment, please prepare the following documentation for your visa. The following documents are to be submitted **personally** at the Embassy **after booking** an appointment.

IMPORTANT:

1. Please provide the **original documents** in the **first (1.) pile** in the below mentioned order!
2. Please also provide **two copies** of all documents in **two (2) identical piles!**
3. The Embassy reserves the right to request additional documents.

DOCUMENTS:

- Fully completed and **signed application form** for “national visa” ([here](#))
- Where applicable: [Declaration](#) fully completed and signed regarding contact details and power of attorney
- Valid passport** (valid for at least 6 months and with at least two (2) completely empty pages)
- Recent **biometric passport photos** (see [specimen photos](#), other photos cannot be accepted and delay the visa process)
- In the case of skilled workers **with recognized vocational training: Proof of German language skills** (at least B1 in the form of a recognized **original language diploma**)
- Letter of motivation** for seeking employment. From the information supplied, it must be recognizable what fields of work and jobs interest you, where you want to apply and what accommodation you will us
- Curriculum vitae** in tabular form indicating professional experience to date

- Proof of qualification:** Original university qualification (all pages)
- Proof of **recognition of foreign qualification:**
 - a. In the case of skilled workers with **vocational training: Original notification of recognition of foreign vocational training:** Written notification of the agency in Germany responsible for recognition of vocational training
 - b. In the case of skilled workers holding a **university degree:**
 - **Printouts from the [anabin database](#)** on the qualification and on the institution
 - or (if the qualification is not assessed as “entspricht” (comparable) or “gleichwertig” (equivalent) and/or the institution is not classified as “H+”) : **Original statement of Comparability** by the [Central Office for Foreign Education \(ZAB\)](#)
 - or (in the case of regulated professions in which permission is required to exercise the profession, for example, doctors, engineers; complete list is available from the [Federal Employment Agency](#) or the [European Commission](#)): **Original permission to exercise a profession** issued by the authority responsible for recognising qualifications or assurance of permission to exercise a profession (for example, for medical professions: decision of the licensing authority in the federal territory, i.e. assurance of permission to exercise a profession and/or issuing of medical licence). More information on recognition: www.anerkennung-in-deutschland.de.
- Proof of adequate **health insurance** cover: Health insurance in line with EU standards (covering the entire Schengen area, minimum coverage of 30,000 €, valid from the day of entry for the entire stay).
- Proof of adequate **financial means** through one of these options:
 - a. Confirmation of a blocked account in Germany with a balance of **6.164,40** EUR for half a year / **1.027,40,-** EUR per month payable and additional funding to finance departure from Germany where applicable totaling ca. 1.500,- € must be proven.
 - b. Formal letter of obligation according to §68 AufenthG for the entire duration of stay (not older than six months at the time of application)
- In case of previous long term stays in Germany: **deregistration conformation** from the registration office of the last place of residence
- Processing fee of 75 €. Payable only in **cash in RWF**.

Applicant of a nationality other than Rwandan:

- Proof of habitual abode by “**residence permit/visa**”