



Information sheet: national visa

AU Pair

Basic information

- Documents not in the German or English language must be submitted with a certified German translation. A translation of the personal data page of the passport and your Dutch residence card are, however, not required.
- If you write your motivation letter and CV in German, then you have to explain how you learned German. Otherwise, please write your motivation letter and CV in English.
- The consulate reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the mission abroad to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.
- Look at our [website](#) for the requirements for biometrical passport photos.
- An AU Pair contract must be with a minimum of 6 months and a maximum of 12 months.
- AU Pairs must have the age between 18 and 26 year old on the starting day of the AU Pair contract.
- You only can be AU Pair at a family, which speaks German in daily life at home.
- You need a language certificate from an accepted institute. We accept: Goethe-Institut, TELC, Österreichisch Sprachdiplom, TestDAF (only offers B2 or higher) und ECL Prüfungszentrum.

General information

You need two copies from all required documents. From some documents, you need to take the original. Please prepare 3 sets as following:

- Set 1: original documents, if requested.
- Set 2: first copy of the required documents.
- Set 3: second copy of the required documents.



In the checklist, you will find if an original document is needed. Please do **not** use stickers, sheets or staples between the documents. If a document exist of more than one page, please use a paperclip to put the papers together.



Visa application checklist AU Pair

The following documents are to be submitted in full with every application.

- Two (2) fully completed and [signed application forms](#) including declarations pursuant to Section 54 Residence Act.
- Two (2) recent **biometrical passport photos**. Do not stick or glue them.
- Valid **passport** with at least two empty pages.
- Two copies of the **information page of your passport**. The information page is the page with your name and birthday.
- Dutch residence permit**. Take the original permit plus two copies of both sides.
- Signed AU pair contract** based on the [Specimen contract published by the Federal Employment Agency](#). Original contract plus two copies.
- Filled out AU Pair questionnaire**. The questionnaire must be filled out by the hosting family. An example of the questionnaire can be found on the [website of the Federal Employment Agency](#). Two copies.
- Proof of adequate financial means**. The AU Pair contract should include at least 280 EUR pocket money per month plus 70 EUR for your language course per month plus ride costs to the language course. The financial means are usually in the contract.
- Curriculum Vitae**, personally drafted with in particular your trainings and, if applicable, work experience. Two copies.
- Letter of motivation**, with an explanation why you want to be AU Pair in Germany, your expatiations, your career and personal benefits and future plans. Two copies.
- Residence registration certificate** of the guest family. The registration should at least include the current living address and all family members. Two copies.
- Language certificate of German language skills** at minimum **A1** in the form of a recognised language diploma. The accepted language institutes are on page 1. The language certificate may not be older than 12 months on the day of your visa application. Original certificate plus two copies.
- Proof of qualifications** (only if you already have qualifications). For example, diplomas, certificates, first aid certificate, work log or references. Original certificates plus two copies of each certificate.
- Proof of German health insurance**. The health insurance must cover medical health from at least 30.000 EUR and cover the whole residence period in Germany. Health insurances provided in other EU countries (for example a Dutch health insurance) will not be valid when you change residence to Germany. Two copies.
- Visa application fee of €75** (Euros). Payable in cash (no debit card).