



## Checklist for Passport /Identity Card applications

Please note that only complete applications can be processed

○	<b>Current identity card and passport, even if already expired, please be sure to bring along</b> (if lost: report of loss record -available on our website/or if possible police report)
○	<b>Application form</b> (completed in block letters)
○	<b>For minors:</b> declaration of consent if one parent/guardian cannot attend and passport copy, both certified by either the Netherlands municipality or notary
○	<b>Passport size picture</b> , according to German biometric standards, with light background, not older than 6 month.
○	<b>Birth certificate</b> , long-form with details of parents (Short Form Birth Certificates or <b>abbreviated</b> Birth Certificates are not accepted)
○	<b>Marriage certificate</b> , if applicable
○	<b>Certificate of name</b> as per German Law, if applicable
○	<b>Certificate of naturalization</b> , if applicable
○	<b>Doctoral certificate</b> , if applicable and if the entry of the doctoral title is requested
○	<b>Deregistration certificate from Germany</b> (only required if your last identity document still shows a German place of residence)
○	<b>Current proof of address</b> of your residence in the Netherlands (BRP)
○	<b>Fees:</b> cash or credit card (Visa and MasterCard are accepted)- no contactless, <b>no pinnen!!</b>
○	<b>Appointment confirmation</b>
	Please read all information regarding applications: <a href="https://niederlande.diplo.de/nl-de/service/merkblaetter-seite/1433836">https://niederlande.diplo.de/nl-de/service/merkblaetter-seite/1433836</a>

Please note that the German Consulate Amsterdam reserves the right to ask for additional documents at any time during processing.

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